Safety at Kaiser Permanente
Los Angeles Medical Center
Environmental Health & Safety Department

Safety begins with me.
Environmental Health and Safety (EHS)

The Los Angeles Medical Center (LAMC) is committed to providing a safe and healthy work environment for the staff of the organization and to protecting the environment and health of the communities we serve.

- All employees are accountable for working safely and adhering to policies and procedures.
- Report occupational incidents and environmental releases that occur in their work areas.
The Kaiser Permanente Culture of Safety

- All injuries and safety incidents are preventable: the goal is zero
- Provide the best health care in the safest manner possible
- Prevention is more effective and sustainable
- Employee involvement is critical
Kaiser Permanente maintains employee medical records of any occupational exposure to harmful chemical or biological agents or testing for such materials.

Employee Medical Records are maintained by the Employee Health Services (EHS) Department and can be obtained by calling 323-783-3616.
Our Safety Programs Adhere to all Regulatory Agencies

- Occupational Safety & Health Administration (OSHA)
- Department of Public Health (DPH)
- The Joint Commission
- College of American Pathologists (CAP)
- Environmental Protection Agency (EPA)
- All other Federal, State, Local Regulations
- All KP National, Regional, & Local Policies
Kaiser Permanente LAMC
Safety Program Highlights

- Safety and Security
- Hazardous Materials and Waste
- Hazard Communication
- Utility Systems
- Medical Equipment
- Fire Safety
- Workplace Safety
- Radiation Safety
- Emergency Preparedness
Hazard Communication (HazCom) Program

Purpose:

- Inform employees of risks and hazards
- Provide information about hazardous substances and control of the substances
- Prevent/reduce illness and injuries
All containers of hazardous substances will have product labels providing:

- Identity of substance
- Hazard warnings
- Manufacturer information
MSDS
• Information about products that may pose any degree of health hazards: Personal Protective Equipment (PPE), first aid, spill management...

Inventory
• Departments are required to maintain a current MSDS inventory for all hazardous substances

How to obtain a MSDS
• Via the Internet at www.msds.com
  - Login ID – kplamc / Password – sunset
• Call 3-5965
HazCom – Hazardous Material Spill

- In case of a **Spill**, Notify your supervisor and follow Safety Policy 8046 located at [http://themetro/lamc/policies](http://themetro/lamc/policies)

- In the event of an **Emergency Spill** (small/large spill);
  - Call Security at 3-7777 or 323-383-7777

- In the event of a **Incidental Spill** (small <500 cc);
  - Department staff does primary clean-up
  - Supervisor should complete Hazardous Material Spill Report Form. This form can be obtained by calling 3-3794
  - Send a copy of the report to the Environmental Health & Safety Department
Employees are expected to know:

- Chemicals they may be using that can cause damage to eyes or skin
- The location of the nearest emergency eyewash/shower

Emergency eyewashes and/or showers must be in accessible locations that require no more than 10 seconds for the injured person to reach
To activate the emergency eyewash/shower, push or pull the activation mechanism until the water starts.

- If eyes are affected, hold open and rinse for 15 minutes, minimum.
- Other body areas also need to be rinsed for 15 minutes.
- If your clothing is contaminated with chemicals, remove them before getting under the shower.
Medical Equipment

- Medical Equipment is defined as equipment or devices that are used to provide patient care through analysis, diagnosis, monitoring or administration of therapy.

- Clinical Technology is the department responsible for management of the maintenance of all medical equipment (regardless of ownership) at KP facilities. They can be reached at 3-8445.

- Some of the responsibilities of this department include:
  - Maintaining current, accurate inventories of all medical equipment
  - Monitoring and acting on medical equipment hazard recalls.
Personnel who use medical equipment must:

- Demonstrate knowledge of the equipment’s capabilities, limitations, basic operating and safety procedures

- Know what clinical interventions are necessary when equipment fails

- Ensure any medical equipment used in clinical applications has a current Preventative Maintenance Inspection tag

- All medical equipment introduced into the medical facility must receive an initial inspection
Key utilities in use at the hospital include:

– Electricity
– Water
– Medical Gases
– HVAC
– Wastewater Discharge
Utilities Safety- Compressed Gas

- All compressed gas cylinders must be upright and secured to a fixed object, or held in a portable transport cart/holder.

- Regulations allow 12 e-size cylinders of oxygen to be stored within a Smoke Compartment at a hospital.

- If you observe an excess of 12 full oxygen cylinders, please contact Plant Services for removal.
• Lockout and Tagout is the method maintenance personnel implement to control hazardous energy from being released when they are working on a piece of equipment.

• Sources of hazardous energy include electricity, compressed air, oxygen or other gases, open flames, steam, hydraulic pressure, radiation sources, laser light sources and spring tension.
When equipment in your work area needs to be locked out/tagged out, the department will be notified of the upcoming work and any other information you will need to remain safe.

Never tamper with a piece of equipment that has been lockout/tagout!
What is Asbestos?

Asbestos is the commercial name for naturally occurring family of fibrous minerals which was used in building materials.

- Fire proofing
- Reinforcing
- Insulating materials

According to the EPA, the presence of asbestos does not pose a hazard to the occupants as long as the area is not disturbed

- The areas on campus that have asbestos are not accessible to anyone
- If we need to access the area for any reason, a vendor is contracted

Refer to page 83 in handbook for more detailed information.
## Emergency Codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Blue</td>
<td>Cardio-Pulmonary Resuscitation</td>
<td>3-3000</td>
</tr>
<tr>
<td>Code Pink</td>
<td>Neonatal Resuscitation</td>
<td>3-3000</td>
</tr>
<tr>
<td>Code “C”</td>
<td>Emergency C-Section</td>
<td>3-3000</td>
</tr>
<tr>
<td>Code Red</td>
<td>Fire</td>
<td>3-3000</td>
</tr>
<tr>
<td>Code Utility</td>
<td>General utility failure of any kind</td>
<td>3-3000</td>
</tr>
<tr>
<td>Code Orange</td>
<td>Internal or External Emergency</td>
<td>3-4000</td>
</tr>
<tr>
<td>Code Secure</td>
<td>Infant / Child Abduction</td>
<td>3-7777</td>
</tr>
<tr>
<td>Code Yellow</td>
<td>Bomb Threat</td>
<td>3-7777</td>
</tr>
<tr>
<td>Code Immediate</td>
<td>Emergency Security Incident</td>
<td>3-7777</td>
</tr>
</tbody>
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**NOTE:**
Medical Office Buildings/Offices (including 4841, 4621 Hollywood, East LA, Pasadena, Glendale, Wilshire, Kenmore and Mental Health) will call 9-911 in case of an emergency.
Fire Safety

• “Code Red” is the phrase used to announce the presence of smoke or fire

• The operator will page “Code Red” and the location of the fire three (3) times

• When the smoke/fire condition is eliminated, “Code Red All-Clear” will be paged
Fire Procedures

CODE RED

Basic Procedures for response to smoke or fire:

S - SAFETY of Life - Remove occupants away from danger and close doors

A - ACTIVATE - Closest fire alarm and call 3-3000

F - FIGHT the Fire - only if safe to do so

E - EVACUATE - If threatened by heat or smoke or directed to do so

LAMC uses SAFE, not RACE.
Fire Prevention and Safety Precautions

Employee Requirements:

• Participate in FIRE drills

• Follow instructions from your department floor wardens

• Know location of FIRE equipment, exits, smoke and FIRE compartment

• Do not block fire doors

• Minimize combustible (paper) storage
Fire Prevention and Safety Precautions

- RNs, Respiratory Care Practitioners and Engineering staff are responsible for performing medical gas shut-off procedures.

- Ensure FIRE clearance: hallways, exit/entrance doors, roll down fire doors at RN Stations, electrical panels, ceiling/sprinkler heads (18” clearance), other fire protection devices.

- Electrical Appliances must be approved by DA and inspected by Plant Services:
  - Approved hospital equipment such as patient lift, procedural equipment, etc.
  - Personal electrical appliances and equipment such as microwaves, heaters, toaster ovens and fans.
Employee Participation:

• Be alert for instructions – alarms and Public Announcement (PA) System

• Close all doors (including patients’ rooms)

• Send 1-2 employees to the drill with fire extinguishers, if you are located above or below the site

  - Know P-A-S-S
Fire Extinguisher - basic operation

P - PULL the pin
A - AIM at the base of the fire
S - SQUEEZE the trigger
S - SWEEP slowly from side to side

Never re-hang a used extinguisher
Notify Plant Services for a replacement
Reporting Non-Emergency Safety Issues

• LAMC established an anonymous Safety Hot Line for employees to report any safety related issue 24 hours a day

• If the employee wants a response back from the Environmental Health & Safety Department, he/she can leave their call back number

SAFETY HOTLINE NUMBER: 3-SAFE (3-7233)
Thank You

Questions?