

Safety at Kaiser Permanente Los Angeles Medical Center Environmental Health & Safety Department





Environmental Health and Safety (EHS)

The Los Angeles Medical Center (LAMC) is committed to providing a safe and healthy work environment for the staff of the organization and to protecting the environment and health of the communities we serve

- All employees are accountable for working safely and adhering to policies and procedures
- Report occupational incidents and environmental releases that occur in their work areas



The Kaiser Permanente Culture of Safety



- All injuries and safety incidents are preventable: the goal is zero
- Provide the best health care in the safest manner possible
- Prevention is more effective and sustainable
- Employee involvement is critical

Employee Exposure & Medical Records

- Kaiser Permanente maintains employee medical records of any occupational exposure to harmful chemical or biological agents or testing for such materials
- Employee Medical Records are maintained by the Employee Health Services (EHS) Department and can be obtained by calling 323-783-3616

Our Safety Programs Adhere to all Regulatory Agencies

- Occupational Safety & Health Administration (OSHA)
- Department of Public Health (DPH)
- The Joint Commission
- College of American Pathologists (CAP)
- Environmental Protection Agency (EPA)
- All other Federal, State, Local Regulations
- All KP National, Regional, & Local Policies



Kaiser Permanente LAMC Safety Program Highlights

- Safety and Security
- Hazardous Materials and Waste
- Hazard Communication
- Utility Systems
- Medical Equipment
- Fire Safety
- Workplace Safety
- Radiation Safety
- Emergency Preparedness

Hazard Communication (HazCom) Program

Purpose:

- Inform employees of risks and hazards
- Provide information about hazardous substances and control of the substances
- Prevent/reduce illness and injuries



HazCom Program

All containers of hazardous substances will have product labels providing:

- Identity of substance
- Hazard warnings
- Manufacturer information



HazCom – Material Safety Data Sheet (MSDS)

MSDS

- Information about products that may pose any degree of health hazards: Personal Protective Equipment (PPE), first aid, spill management...

Inventory

- Departments are required to maintain a current MSDS inventory for all hazardous substances

How to obtain a MSDS

- Via the Internet at www.msds.com
 - Login ID – kplamc / Password – sunset
- Call 3-5965



HazCom – Hazardous Material Spill

- In case of a Spill, Notify your supervisor and follow Safety Policy 8046 located at <http://themetrolamc/policies>
- In the event of an Emergency Spill (small/large spill);
 - Call Security at 3-7777 or 323-383-7777
- In the event of a Incidental Spill (small <500 cc);
 - Department staff does primary clean-up
 - Supervisor should complete Hazardous Material Spill Report Form. This form can be obtained by calling 3-3794
 - Send a copy of the report to the Environmental Health & Safety Department



HazCom – Emergency Eyewash & Shower

- Employees are expected to know:
 - Chemicals they may be using that can cause damage to eyes or skin
 - The location of the nearest emergency eyewash/shower
- Emergency eyewashes and/or showers must be in accessible locations that require no more than 10 seconds for the injured person to reach

HazCom – Emergency Eyewash & Shower

To activate the emergency eyewash/shower, push or pull the activation mechanism until the water starts

- If eyes are affected, hold open and rinse for 15 minutes, minimum
- Other body areas also need to be rinsed for 15 minutes
- If your clothing is contaminated with chemicals, remove them before getting under the shower

Medical Equipment

- Medical Equipment is defined as equipment or devices that are used to provide patient care through analysis, diagnosis, monitoring or administration of therapy
- Clinical Technology is the department responsible for management of the maintenance of all medical equipment (regardless of ownership) at KP facilities. They can be reached at 3-8445
- Some of the responsibilities of this department include:
 - Maintaining current, accurate inventories of all medical equipment
 - Monitoring and acting on medical equipment hazard recalls

Medical Equipment

Personnel who use medical equipment must:

- Demonstrate knowledge of the equipment's capabilities, limitations, basic operating and safety procedures
- Know what clinical interventions are necessary when equipment fails
- Ensure any medical equipment used in clinical applications has a current Preventative Maintenance Inspection tag
- All medical equipment introduced into the medical facility must receive an initial inspection



Plant Services - Utilities Safety

Key utilities in use at the hospital include:

- Electricity
- Water
- Medical Gases
- HVAC
- Wastewater Discharge



Utilities Safety- Compressed Gas

- All compressed gas cylinders must be upright and secured to a fixed object, or held in a portable transport cart/holder
- Regulations allow 12 e-size cylinders of oxygen to be stored within a Smoke Compartment at a hospital
- If you observe an excess of 12 full oxygen cylinders, please contact Plant Services for removal



Utilities Safety-Lockout/Tagout

- Lockout and Tagout is the method maintenance personnel implement to control hazardous energy from being released when they are working on a piece of equipment
- Sources of hazardous energy include electricity, compressed air, oxygen or other gases, open flames, steam, hydraulic pressure, radiation sources, laser light sources and spring tension



Utilities Safety-Lockout/Tagout (cont.)

When equipment in your work area needs to be locked out/tagged out, the department will be notify of the upcoming work and any other information you will need to remain safe

Never tamper with a a piece of equipment that has been lockout/tagout!



What is Asbestos?

Asbestos is the commercial name for naturally occurring family of fibrous minerals which was used in building materials.

- Fire proofing
- Reinforcing
- Insulating materials

According to the EPA, the presence of asbestos does not pose a hazard to the occupants as long as the area is not disturbed

- The areas on campus that have asbestos are not accessible to anyone
- If we need to access the area for any reason, a vendor is contracted

Refer to page 83 in handbook for more detailed information.



Emergency Codes

Code Blue	Cardio-Pulmonary Resuscitation	3-3000
Code Pink	Neonatal Resuscitation	3-3000
Code "C"	Emergency C-Section	3-3000
Code Red	Fire	3-3000
Code Utility	General utility failure of any kind	3-3000
Code Orange	Internal or External Emergency	3-4000
Code Secure	Infant / Child Abduction	3-7777
Code Yellow	Bomb Threat	3-7777
Code Immediate	Emergency Security Incident	3-7777

NOTE:

Medical Office Buildings/Offices (including 4841, 4621 Hollywood, East LA, Pasadena, Glendale, Wilshire, Kenmore and Mental Health) will call 9-911 in case of an emergency



Fire Safety

- “Code Red” is the phrase used to announce the presence of smoke or fire
- The operator will page “Code Red” and the location of the fire three (3) times
- When the smoke/fire condition is eliminated, “Code Red All-Clear” will be paged

Fire Procedures

CODE RED

Basic Procedures for response to smoke or fire:

- S** - SAFETY of Life - Remove occupants away from danger and close doors
- A** - ACTIVATE - Closest fire alarm and call 3-3000
- F** - FIGHT the Fire - only if safe to do so
- E** - EVACUATE - If threatened by heat or smoke or directed to do so

LAMC uses SAFE, not RACE.



Fire Prevention and Safety Precautions

Employee Requirements:

- Participate in **FIRE** drills
- Follow instructions from your department floor wardens
- Know location of **FIRE** equipment, exits, smoke and **FIRE** compartment
- Do not block fire doors
- Minimize combustible (paper) storage



Fire Prevention and Safety Precautions

- RNs, Respiratory Care Practitioners and Engineering staff are responsible for performing medical gas shut-off procedures
- Ensure **FIRE** clearance: hallways, exit/entrance doors, roll down fire doors at RN Stations, electrical panels, ceiling/sprinkler heads (18" clearance), other fire protection devices
- Electrical Appliances must be approved by DA and inspected by Plant Services:
 - Approved hospital equipment such as patient lift, procedural equipment, etc.
 - Personal electrical appliances and equipment such as microwaves, heaters, toaster ovens and fans.



Fire Drills

Employee Participation:

- Be alert for instructions – alarms and Public Announcement (PA) System
- Close all doors (including patients' rooms)
- Send 1-2 employees to the drill with fire extinguishers, if you are located above or below the site
 - Know P-A-S-S

Fire EXTINGUISHER

CODE RED

Fire Extinguisher - basic operation

P - PULL the pin

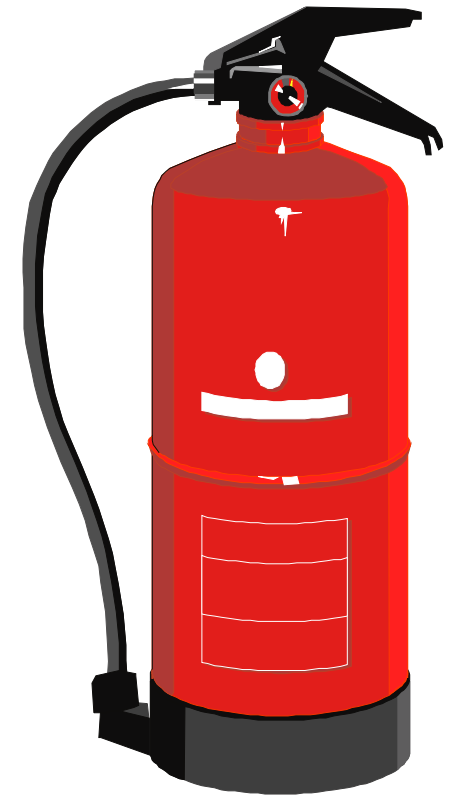
A - AIM at the base of the fire

S - SQUEEZE the trigger

S - SWEEP slowly from side to side

Never re-hang a used extinguisher

Notify Plant Services for a replacement



Reporting Non-Emergency Safety Issues

- LAMC established an anonymous Safety Hot Line for employees to report any safety related issue 24 hours a day
- If the employee wants a response back from the Environmental Health & Safety Department, he/she can leave their call back number

SAFETY HOTLINE NUMBER: 3-SAFE (3-7233)



Thank You

Questions?